



Jewish Family Service of Metrowest

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CONFIDENTIALITY STATEMENT

Confidentiality is central to the work of Jewish Family Service. It protects the pride and privacy of all those who use agency services, and is central to the relationship between social work professionals, their staff and volunteers, and the people we serve. As staff or volunteers, we work with families involved with a diverse array of life circumstances and health conditions. Both staff and volunteers may be exposed to private details of an individual or family's life or health, which ordinarily would not be public. Discussion of these private matters must be limited to authorized agency staff and those who are involved with the client/family or supervisors.

The law protects disclosure of "any information about a client acquired from or revealed in the course of or in connection with the social worker's professional services, including the fact, circumstances, findings or records of such service." This protection extends to colleagues, employees and "agents" of social workers, such as volunteers or others having access to certain sensitive information.

Care must be taken in casual conversations at all times that a particular client/family not be identified by either name or situational detail.

The principle of confidentiality shall remain in effect permanently, regardless of your future association or lack thereof, with Jewish Family Service of Metrowest. Any family served by Jewish Family Service of Metrowest shall have the permanent right to privacy.

The Board of Directors of Jewish Family Service of Metrowest is committed to preserving the privacy and confidentiality of each person we serve. All staff, volunteers and others having access to sensitive information will be held accountable for the protections of this right.

I have read the above, understand it and agree to abide by the confidentiality protections described herein.

Signature

Date

Print Name

Please check one:

Staff Board Member Volunteer Other _____
Describe